AGENDA

HIGHLANDS COUNTY HOSPITAL DISTRICT
Board of Commissioners
Highlands County Commissioner's Board Room
600 South Commerce Avenue, Sebring, Florida
Regular Meeting

Thursday 29 October 2026

1. CALL TO ORDER – 1:30 P.M.
2. INVOCATION AND PLEDGE.
3. APPROVAL OF MINUTES
   A. September 24, 2026
4. ACCOUNTANTS REPORT – Mark Cox, CPA.
   A. Expand Mark Cox's scope of work to include checking account maintenance.
5. APPROVAL OF BILLS.
6. UPDATE ON SEBRING HEALTH SERVICES, LLC d/b/a HCA.
7. DISCUSSION AND VOTE ON NEXT STEPS INCLUDING DRAFT RFP
8. DISCUSSION ON BOARD RESOURCES
9. COMMENTS FROM THE PUBLIC.
10. ADJOURNMENT.

ANY PERSON WHO DECIDES TO APPEAL ANY DECISION MADE BY THIS COMMITTEE/GROUP, IN PUBLIC HEARING OR MEETING IS HEREBY ADVISED THAT HE OR SHE WILL NEED A RECORD OF THE PROCEEDINGS, AND THAT, FOR SUCH PURPOSE, HE

OR SHE MAY NEED TO ENSURE THAT A VERBATIM RECORD OF THE PROCEEDINGS IS MADE, WHICH RECORD WILL INCLUDE THE TESTIMONY AND EVIDENCE UPON WHICH SUCH APPEAL IS TO BE BASED.

THE HIGHLANDS COUNTY HOSPITAL DISTRICT DOES NOT DISCRIMINATE UPON THE BASIS OF ANY INDIVIDUAL'S DISABILITY STATUS. THIS NON-DISCRIMINATION POLICY INVOLVES EVERY ASPECT OF THE BOARD'S FUNCTIONS, INCLUDING ONE'S ACCESS TO, PARTICIPATION, EMPLOYMENT OR TREATMENT IN ITS PROGRAMS OR ACTIVITIES. "ANYONE REQUIRING REASONABLE ACCOMMODATION AS PROVIDED FOR IN THE AMERICANS WITH DISABILITIES ACT OR SECTION 286.26 FLORIDA STATUTES SHOULD CONTACT THE HOSPITAL DISTRICT CLERK AT: 863-402-6650 (VOICE), OR VIA FLORIDA RELY SERVICE 711, OR BY E-MAIL: Lynn@Heartlandlaw.com REQUESTS FOR CART OR INTERPRETER SERVICES SHOULD BE MADE AS SOON AS POSSIBLE BUT NO LATER THAN 48 HOURS IN ADVANCE TO PERMIT COORDINATION OF THE SERVICE.

AGENDA ITEM #3

MINUTES

Highlands County
Hospital District Board of Commissioners
September 24, 2026, Regular Meeting
DRAFT MINUTES

The Highlands County Hospital District Board of Commissioners met at 1:34pm on Thursday, September 24, 2026, at the Highlands County Commissioner's Board Room. Notice of the Regular Meeting was published in the Highlands News Sun on September 6, 2026. The notice is filed in the Board's meeting file.

COMMISSIONERS PRESENT: Victor Divietro, Dean Gerber, Dusty Johnson, Jeff Roth, Katie Wilson

COMMISSIONERS ABSENT: none

OTHERS PRESENT: Bert Harris – Swaine, Harris & Wohl, PA; Mark Cox – Wicks, Brown, Williams, Gail Escobar- Clerk; Laurie Hurner, Administrator - Highlands County BOCC; Ingra Gardner - Community Programs Director; Leah Sauls – Development Services Director, Sadie McNew – Development Services; Henry Capote – CEO HCA Florida Highlands; Mya Reizen - Jones Walker, Jennifer Ungru – Jones Walker, Don Steigman – Sunset Healthcare; Dan Russel – Jones Walker via TEAMS; Corey Palasota and Elliot Jeter – Weaver and Tidwell via TEAMS; members of the public

I. MEETING CALLED TO ORDER at 1:34 pm by Chairman Gerber.

II. INVOCATON AND PLEDGE OF ALLEGIANCE
Mr. Roth led the pledge of allegiance and gave the invocation.

III. APPROVAL OF MINUTES
MOTION: Ms. Wilson made a motion seconded by Mr. Johnson to approve the minutes of the regular meeting of May 28, 2026 and special meeting of August 14, 2026. Upon roll call, all Members voted aye. The motion carried.

IV. ACCOUNTANT'S REPORT
Mark Cox of Wicks, Brown, Williams & Co presented the accountant's report for the third quarter ending June 30,2026 with investments updated through July 31, 2026, cash flow through June 30, 2026, detailed check register for the third quarter, and brokerage statements updated through July 31, 2026. Also presented was the amended budget ending September 30, 2026, proposed budget ending September 30, 2027, and letter of engagement for fiscal year ending September 30, 2027.

MOTION: Mr. Johnson made a motion seconded by Mr. Divietro to accept the accountant's report as presented. Upon roll call, all Members voted aye. The motion carried.

MOTION: Mr. Divietro made a motion seconded by Ms. Wilson to approve the amended budget ending September 30, 2026. Upon roll call, all Members voted aye. The motion carried.

MOTION: Mr. Divietro made a motion seconded by Ms. Wilson to approve the budget ending September 30, 2027. Upon roll call, all Members voted aye. The motion carried.

MOTION: Mr. Roth made a motion seconded by Mr. Johnson to approve the letter of engagement for fiscal year ending September 30, 2027. Upon roll call, all Members voted aye. The motion carried.

V. APPROVAL OF PAYMENT OF INVOICES

MOTION: Mr. Johnson made a motion seconded by Mr. Divietro to approve payment of invoices for Highlands News Sun – 187.06; Mid Florida IT - 2,893.40; Swaine Harris & Wohl, PA - 37,961.30; Wicks, Brown, Williams & Co. – 960.00; Jones Walker, LLP – 150,004.64; Weaver and Tidwell, LLP – 10,000.00 for a total of $202,006.40 as presented by the Clerk. Upon roll call, all Members voted aye. The motion carried.

VI. DUKE ENERGY EASEMENT

Bert Harris, legal counsel, presented the permanent easement for cable that will be installed and a construction easement that will cover the days while the utility cable is being installed under the helipad. The easement gives priority to landing and/or departure of helicopters at any time during the construction period. This easement is revocable since the helipad always takes priority. The subcontractors will coordinate the construction process with Mr. Capote.

MOTION: Mr. Divietro made a motion, and Ms. Wilson seconded the motion to approve the easement agreement and temporary access and construction easement with Duke Energy, Florida, LLC. Upon roll call, all Members voted aye. The motion carried**.**

VII. HCA FLORIDA HIGHLANDS REPORT

A. Henry Capote, CEO, provided an update to hospital investments and involvement in community events.

B. In consultation with HCA's corporate office, Mr. Capote presented a request to extend the time to present a lease proposal from HCA to the District Board to October 15, 2026. The request is due to lease extensions and must be fully vetted by HCA's senior leadership team which meets on a monthly and October 15 allows for the timing of that meeting.

Mr. Harris provided a copy of a resolution that coincides with this extension which addresses several other items that will guide the development of the lease proposal. Mr. Harris will present the resolution at the end of the agenda.

MOTION: Mr. Divietro made a motion, and Ms. Wilson seconded the motion to extend the time to October 15, 2026 for Sebring Health Services, LLC, d/b/a HCA to present their proposal for extension of the lease subject to the terms of the resolution that will be considered later in the meeting. Upon roll call, all Members voted aye. The motion carried**.**

John Guerra with the Highlands News-Sun asked if he could get a copy of the HCA's quarterly report, and the proposal when it is received.

NOTE: The report of reference is to the quarterly update that is given at each quarterly meeting which is not a written report.

VIII. THE WEAVER REPORT

Corey Palasota, Partner, and Elliott Jeter – Managing Director, with Weaver and Tidwell, LLP, appeared via TEAMS to present the valuation report to the District Board. Mr. Palasota also introduced the other individuals who were a part of the team that contributed to the report but did not appear via TEAMS. This report has been posted to the District's website. The report included fair market value of analysis of the hospital lease; business valuation and benchmarking report; real estate appraisal; personal property appraisal; and supplemental 2026 capital projects. The presentation was followed by questions from the Board members. Mr. Harris requested that the cover page of the report be changed to read that the report was prepared for the Highlands County Hospital District and not Jones Walker since state law required it of the District.

MOTION: Mr. Divietro made a motion seconded by Mr. Johnson to accept the Weaver report as presented. Upon roll call, all Members voted aye. The motion carried.

IX. THE SUNSET REPORT

Don Steigman, Sunset Healthcare Consultants, LLC, presented his analysis report of the hospital. The report has been posted to the District's website. The report included summary of performance indicators (including financial and quality) for the hospital compared to for profit and not-for-profit; determining net benefit to the community to operate the hospital as a for-profit or not-for-profit entity; analysis of findings from Agency for Health Care Administration (AHCA) relating to hospital matters; and core criteria to evaluate potential lease or sale.

MOTION: Mr. Johnson made a motion seconded by Mr. Roth to accept the Sunset report as presented. Upon roll call, all Members voted aye. The motion carried.

X. CHAPTER 287, F.S. PROCESS

Dan Russell, Partner with Jones Walker, LLP, presented the recommended process for next steps as to a lease or a sale. The process includes two possible options, which are a lease modification and a competitive procurement. Mr. Russell explained the two options and provided detail of each. The procurement process is governed by Chapter 287 of Florida Statute.

XI. KEY TERMS AND REQUIREMENTS FOR ALL RESPONDENTS

A. Myla Reizen, with Jones Walker, LLP, presented the Information Request for Minimum Qualifications, Background, and Core Criteria to Evaluate Potential Lease or Sale. This is minimum information that would be asked of all respondents for a lease or a sale.

B. Also presented was a Summary of Select Lease Terms which addresses the information that would be integrated into a lease if that path is chosen by the District Board and used for the RFP process. The information includes Certain Basic Terms; Operations and Use; Service Line Maintenance; Commitment to Community; Employees and Physicians; Investment; Reporting; and Other Terms to Consider.

After questions from Board members, it was confirmed that the RFP process could allow for either lease or purchase options; the HCA proposal on October 15 will be for a long-term modification extension.

Currently, the Board is waiting for a response from HCA on October 15, 2026 for their proposal for a long-term lease modification.

RESOLUTION REGARDING THE SEBRING HEALTH SERVICES PROPOSAL TO EXTEND OR MODIFY THE HOSPITAL LEASE

Mr. Harris reviewed the resolution before the Board which provides the status of the sale or lease of the hospital. The Enabling Act was amended to include the option to sell or to lease and an evaluation of the hospital has been completed; The District requested a proposal from HCA as to a modification of the lease, which would be a long-term lease, also understanding that the BOCC gave previous direction to the District Board to sell the hospital. This enables the Board to receive HCA’s proposal and present it to the BOCC, allowing both Boards to consider it prior to the District Board’s final decision. The resolution

provides for the specifics of the submission of the proposal from HCA and subsequent actions.

MOTION: Mr. Johnson made a motion seconded by Mr. Divietro to approve the Resolution and to include the printing of the word CONFIDENTIAL typed in red 18 font on each page of the clean copy of the proposal. Upon roll call, all Members voted aye. The motion carried.

Ms. Wilson excused herself due to a prior commitment.

XII. DISTRICT WEBSITE AND AUDIO/VIDEO RECORDING

At the special meeting on August 14, the Board approved a contract with Get Fished Slapped to record all meetings on a meeting-to-meeting basis. There was also discussion of getting an explanation from the County of why the District would not be able to use the recording system that is in the BOCC Board Room to record the District meetings.

Laurie Hurner, County Administrator, stated that the Hospital District is a board that has been created by the state and operates in a manner like the Spring Lake Improvement District, both being entities separate from the BOCC. The BOCC records internal meetings for its purposes and uses and posts those meetings to the County website as needed but does not provide that same service to outside entities. The same pertains to the posting of information for the District on the County website. Occasional postings are and were not a concern for the county staff, but the recent increase in volume was not something that the PIO office could maintain on the District webpage.

AUDIO/VIDEO RECORDING

The District Board confirmed the continuation of the private recording of meetings by Get Fish Slapped until this Board decides otherwise.

WEBSITE

The Board decided to go forward with the proposal from Mid Florida IT for setup of the email accounts for all Board members and any others needed up to 10 maximum per the proposal presented at the August 14 meeting by Mid Florida IT.

Chairman Gerber recognized Jimmy Wohl in attendance who was a member of the District Board when the original lease was entered into in 1985.

XIII. COMMENTS FROM THE PUBLIC

Susie Bishop asked if the final decision to lease or to sale would lie with the Board of County Commission. In response, the final decision does not fall with the County Commission, but the District Board will take the opinion of the BOCC into consideration when making the final decision.

Jimmie Wohl asked if all the funds from the sale of the hospital will be for health care purposes and how the funds will be administered. He expressed concerned for the use of the funds. In response, if the hospital is sold, the District Board is resolved within 30 days, and all the funds will revert to the BOCC who will administer the use of those funds, though it must be for health services within the county.

Bill Stephenson, Executive Director of Samaritan's Touch Health Care Services, asked if the funding could possibly be used for purchasing an ambulance. Chairman Gerber stated that the use of the funding has not changed, but that augment is one that may have to be made later. The funds are primarily for pilot programs and to expand current services.

XIV. ADJOURNMENT

Chairman Gerber adjourned the meeting at 4:14 pm.
Next regular meeting is set for Thursday, October 29, 2026.

_____
Dean W. Gerber, Chairman

_____
Gail Escobar, Clerk

AGENDA ITEM #5

BILLS

HIGHLANDS COUNTY HOSPITAL DISTRICT
600 South Commerce Avenue, Sebring, Florida 33870
Telephone: (863)402-6641

Invoices presented for payment
Regular Meeting: October 29, 2026

The Highlands News Sun	**65.80**
Publication of October 29, 2026 Regular Meeting	
Mid Florida IT	**2,519.30**
Invoice #22579	1,600.00
Invoice #22611	33.40
Invoice #22703	852.50
Invoice #22764	33.40
Swaine, Harris & Wohl, P.A. - Attorney Fees	**17,658.50**
Invoice #170434	
Jones Walker - Special Counsel	**24,423.91**
Invoice #1350618	
Clifton Larson Allen, LLP - Auditor Fees	**5,166.67**
One third of billing fees for FY25.26 audit	
Get Fish Slapped	**1,495.00**
Invoice #8058	
Total Presented Invoices	**$51,329.18**

Invoice

Highlands News-Sun
DR Media and Investments
Department 27770
PO Box 160507
Altamonte Springs, FL 32716-0507
Phone: 863-385-6155

Gail Escobar
BOARD OF COUNTY COMMISSIONERS-
600 S COMMERCE AVE
SEBRING, FL 33870

Acct #:	00029462
Phone:	(863)402-6940
Date:	10/13/2026
Ad #:	00218459
Salesperson:	908 Ad Taker: 908

Class: HNS0126
Ad Notes: placed by Gloria 10/6
Sort Line: Regular meeting 10/29/26

Description	Start	Stop	Ins.	Cost/Day	Amount
500 Highlands News Sun Daily	10/11/2026	10/11/2026	1	65.80	65.80

Ad Text:

NOTICE OF MEETING

The Board of Commissioners
of the
Highlands County Hospital District

will hold a
Regular Meeting on:

Thursday, October 29, 2026, at 1:30 p.m.

Payment Reference:

Total:	65.80
Tax:	0.00
Net:	65.80
Prepaid:	0.00
Total Due	**65.80**

Mid Florida IT
161 S. Commerce Ave.
Ste A
Sebring, FL 33870
(863) 301-4011

MidFloridaIT
IT Systems For Work

Bill To:
Highlands County Hospital District 401 Dal Hall Boulevard Lake Placid, FL 33852 United States

Date	Invoice
08/25/2026	22579
Account	
hicohospitaldis	

Terms	Due Date	PO Number	Reference	
Due Upon Receipt	08/25/2026			

Products & Other Charges	Quantity	Price	Amount
Miscellaneous Invoice			$1,600.00
		Total Products & Other Charges:	**$1,600.00**
Microsoft 365 setup and account onboarding, up to 10 accounts			

Make checks payable to Mid Florida IT

We've recently moved!
Please update your files to reflect our new address.
161 S. Commerce Ave.
Ste A
Sebring, FL 33870

Invoice Subtotal:	$1,600.00
Sales Tax:	$0.00
Invoice Total:	**$1,600.00**
Payments:	$0.00
Credits:	$0.00
Balance Due:	**$1,600.00**

Mid Florida IT
161 S. Commerce Ave.
Ste A
Sebring, FL 33870
(863) 301-4011

MidFloridaIT
IT Systems For Work

Bill To:
Highlands County Hospital District Attn: Bert Harris 401 Dal Hall Boulevard Lake Placid, FL 33852 United States

Date	Invoice
09/01/2026	22611
Account	
hicohospitaldis	

Terms	Due Date	PO Number	Reference	
Due Upon Receipt	09/01/2026		Monthly Billing for September	

Managed Services Details	Quantity	Price	Amount
Agreement General Client			
Microsoft 365 Business Basic (NCE Monthly)	1.00	$8.40	$8.40
Essentials User Management Bundle - AI Powered Impersonation and Spam Blocking - Post Incident Detection by 24/7 NOC - Security Posture Alerting - Email, OneDrive, Sharepoint Backup	1.00	$25.00	$25.00
	Total Managed Services Details:		**$33.40**

Make checks payable to Mid Florida IT

We've recently moved!
Please update your files to reflect our new address.
161 S. Commerce Ave.
Ste A
Sebring, FL 33870

Invoice Subtotal:	$33.40
Sales Tax:	$0.00
Invoice Total:	**$33.40**
Payments:	$0.00
Credits:	$0.00
Balance Due:	**$33.40**

Mid Florida IT
161 S. Commerce Ave.
Ste A
Sebring, FL 33870
(863) 301-4011

MidFloridaIT
IT Systems For Work

Bill To:
Highlands County Hospital District Attn: Bert Harris 401 Dal Hall Boulevard Lake Placid, FL 33852 United States

Date	Invoice
09/04/2026	22703
Account	
hicohospitaldis	

Terms	Due Date	PO Number	Reference	
Due Upon Receipt	09/04/2026			

Services	Work Type	Hours	Rate	Amount
Billable Services				
Help Desk Engineer	Remote Support	5.50	155.00	$852.50
			Total Services:	**$852.50**

Make checks payable to Mid Florida IT

We've recently moved!
Please update your files to reflect our new address.
161 S. Commerce Ave.
Ste A
Sebring, FL 33870

Invoice Subtotal:	$852.50
Sales Tax:	$0.00
Invoice Total:	**$852.50**
Payments:	$0.00
Credits:	$0.00
Balance Due:	**$852.50**

Invoice Time Detail

Invoice Number: 22703
Company: Highlands County Hospital District

Charge To: Highlands County Hospital District / Post Project Updates - B Location: Lake Placid

Date	Staff	Notes	Bill	Hours	Rate	Ext Amt
08/11/2026	Dailey JR, Bill	**Service Ticket:**628271 **Contact:**Farmer, Walda Kay - visual updates to meeting module - import past meetings on web site - build meeting module plugin for standardized meeting entry and retrain	Y	2.75	155.00	$426.25
08/19/2026	Dailey JR, Bill	**Service Ticket:**628271 **Contact:**Farmer, Walda Kay updates to main menu and remove footer	Y	1.75	155.00	$271.25
08/25/2026	Dailey JR, Bill	**Service Ticket:**628271 **Contact:**Farmer, Walda Kay updates to site: change footer	Y	1.00	155.00	$155.00

Subtotal: $852.50

Invoice Time Total: **Billable Hours:** **5.50**

From:
Mid Florida IT 161 S. Commerce Ave. Ste A Sebring, FL 33870 United States

To:
Highlands County Hospital District 401 Dal Hall Boulevard Lake Placid, FL 33852 United States

MidFloridaIT
IT Systems For Work

RECEIVED
OCT 19 2026

Statement

10/13/2026

Date	Invoice Number	Due Date	Invoice Amount	Type
08/25/2026	22579	08/25/2026	$1,600.00	Invoice
Open Balance for Invoice #: 22579			$1,600.00	
09/01/2026	22611	09/01/2026	$33.40	Invoice
Open Balance for Invoice #: 22611			$33.40	
09/04/2026	22703	09/04/2026	$852.50	Invoice
Open Balance for Invoice #: 22703			$852.50	
10/01/2026	22764	10/01/2026	$33.40	Invoice
Open Balance for Invoice #: 22764			$33.40	

Open Invoice Amount	Current	1-30 Days Past Due	31-60 Days Past Due	61-90 Days Past Due	>90 Days Past Due
$2,519.30	$0.00	$33.40	$2,485.90	$0.00	$0.00

Mid Florida IT
161 S. Commerce Ave.
Ste A
Sebring, FL 33870
(863) 301-4011

MidFloridaIT
IT Systems For Work

Bill To:
Highlands County Hospital District Attn: Bert Harris 401 Dal Hall Boulevard Lake Placid, FL 33852 United States

Date	Invoice
10/01/2026	22764
Account	
hicohospitaldis	

Terms	Due Date	PO Number	Reference	
Due Upon Receipt	10/01/2026		Monthly Billing for October	

Managed Services Details	Quantity	Price	Amount
Agreement General Client			
Microsoft 365 Business Basic (NCE Monthly)	1.00	$8.40	$8.40
Essentials User Management Bundle - AI Powered Impersonation and Spam Blocking - Post Incident Detection by 24/7 NOC - Security Posture Alerting - Email, OneDrive, Sharepoint Backup	1.00	$25.00	$25.00
	Total Managed Services Details:		**$33.40**

Make checks payable to Mid Florida IT

We've recently moved!
Please update your files to reflect our new address.
161 S. Commerce Ave.
Ste A
Sebring, FL 33870

Invoice Subtotal:	$33.40
Sales Tax:	$0.00
Invoice Total:	**$33.40**
Payments:	$0.00
Credits:	$0.00
Balance Due:	**$33.40**

SWAINE HARRIS & WOHL

ATTORNEYS AT LAW

425 SOUTH COMMERCE AVENUE
SEBRING, Florida 33870-3702
Phone: 863-385-1549
Fax: 863-471-0008

INVOICE

Invoice # 170434
Date: 10/15/2026

Highlands County Hospital District
c/o Gail Escobar, Clerk
600 South Commerce Avenue
Sebring, FL 33870

H042-G - HGH

General

Date	Attorney	Notes
09/08/2026	wkf	Download Financial Disclosures. Conference with BJH on whether to publish on website. Upload to Media, but did not publish at this point. Emails with Gail re how she obtained. Conference with on website.
09/10/2026	BJH	Conference Call with Dean, Myla, Jenn and Dan regarding the HCA lease process. Emails regarding notices to the Board and Bocc. Draft email to Dean about the time for meeting with the board members
09/10/2026	BJH	zoom call with Dean Don and Myla to review the Sunset Report. Work on the Resolution regarding submission of the HCA Proposal.
09/10/2026	wkf	Emails with Jessica at Fish Slapped re external drive, meeting coming up, etcv.
09/13/2026	wkf	Emails with Bert. Draft letter to Commissioner Roberts, correspondence to board members, Laurie Hurner, proposed resolution; Check website for language suggested by Jenn.
09/14/2026	BJH	Revise letter to the Board, press release, draft letter to Henry regarding submission. TC with Dean. Suggest addition to website
09/14/2026	CM	Print transcript of Highlands County Hospital District Board of Directors meeting of August 14, 2026. Find references mentioned in Resolution of August 25, 2026.

09/14/2026	wkf	Drop external drive off at Fish Slapped. Locate opinion letter for Bert.
09/14/2026	wkf	Locate and email Chapter 287 Overview to Chairman.
09/14/2026	wkf	Work on letter from Chair to Mr. Capote.
09/14/2026	wkf	Create sharefile link with correspondence from BJH, Weaver file, Sunset report, request from HCA regarding extension, response from Chair. Email link to all board members, Myla, Jenn and Don S and Gail.
09/15/2026	BJH	Emails to Dean and co-counsel about agenda and lease modification process.
09/15/2026	BJH	TC with Dean about the Lease process, letter to Henry, Press release, and other matters
09/15/2026	wkf	Check County's webpage to see if there is a link to Hospital District's page. Email Bert re same. Prepare Press Release page, save as draft, email Bert that page is created.
09/16/2026	BJH	TC with Dean regarding the draft letter to Commissioner Roberts. Revise. Think and draft email to Dean regarding concerns with the Lease Extension process related to sunshine and public records. Review request from Justin requesting information about the process. Draft Response. Send to Myla and Jenn to review. Revise per their thoughts.
09/16/2026	BJH	TC with Shantell with Duke Energy to final the Permanent Easement and the temporary construction easement.
09/16/2026	BJH	Finalize the Agenda with Gail and Dean (added the Lease Extension as an item).
09/16/2026	wkf	Reserve conference room in Sebring office, create zoom meetings for all five - create invites. Email to all board members and Gail, and attorneys re same. Post agenda on website.
09/16/2026	wkf	Duke Easement - review, revise, check legals, conference with Bert re same, email Shantel re discrepancies in legal.
09/17/2026	BJH	Think through the net process recommended by the Jones Walker firm with respect to the Florida sunshine law and the Florida Public records law in order to avoid Board criminal and civil liability regarding redacted confidential information. Email to Outline same and send to Dean. Discuss with Dean and revise. Resend to Dean. Discuss letter to Commissioner Roberts, revise and send to Commissioner Roberts and Chair.
09/17/2026	BJH	Review and edit the permanent and construction easement. Direct staff on revisions and exhibits.
09/18/2026	wkf	Email from GHail re Victor Divietro's appointment. Discuss with BJH. Respond requesting Monday afternoon.
09/18/2026	BJH	Review email from Dan and Dean regarding the resolution addressing the HCA lease extension.
09/18/2026	wkf	Review and finalize easements. Proof survey legals. Discuss with Bert errors in the Exhibit B to Construction easement. Email Shontel re same.
09/18/2026	BJH	Review the Resolution regarding the lease modification and extension process prepared by Dan Russell along with several related statutes. Draft redline and concerns for review with Dean.

09/19/2026	BJH	Emails with Dean regarding press release in the classified (no charge). Review the Resolution sent by Dan late Friday regarding lease extension. Compare with several applicable Florida Statutes. Forward to Sherry for her thoughts (per Dean). (TC with Sherry Monday). Work on changes to the Resolution.
09/21/2026	BJH	Review the Resolution prepared by Dan Russell and the and the redlined issues I prepared with Dean (resolution received Friday pm). Draft significant email to Dan Russell regarding issues in his resolution to be addressed or changed. Review draft with Dean before sending. Forward resolution weaver and Sunset to Sherry. TC with Sherry (why discuss lease). Draft email to sherry and Laurie with the Weaver appraisal and Sunset analysis to show lease value and sale value (review with Dean before sending). Emails regarding the meetings with counsel. Reply to the reporter with link to website, agenda and amended enabling act. Final (correct their legal) the Duke Energy temporary and permanent easement. Email to Gail. Review the letter from Tampa General. Suggest forward to County and Board.
09/21/2026	BJH	Work on letter to Sherry and Laurie about the lease extension process and coming board meeting for commissioners (in case they want to attend).
09/21/2026	wkf	Prepare for, re-arrange schedules, get Bert's laptop ready meetings between board members and attorneys. Work on webpage. Email schedule to all attorneys. Emails with Sebring re getting set up.
09/21/2026	wkf	Review past agendas for easements. Locate agenda that had them scheduled to be heard last year. Emails with Bert.
09/22/2026	BJH	Prepare for and attend the Zoom meetings with Jeff, Katie and Victor with Jenn, Myla and Don regarding the appraisal and analysis of the hospital. Sebring and LP. Emails with Dean and Gail.
09/22/2026	BJH	TC with Ray McIntyre to discuss appraisal issues regarding the hospital.
09/22/2026	wkf	Set up and get Katie's meeting started in LP. Travel to Sebring and get set up for afternoon meeting. Attend Zoom. Email schedules to all attorneys.
09/23/2026	wkf	Email schedule to all attorneys. Set up in Sebring for Dusty Johnson ZOOM and attend for a while. Set up in Lake Placid for Dean Gerber's Zoom.
09/24/2026	BKO	Instruction from BJH; emails from BJH; downloaded docs; made 10 copies of HCH Resolution; printed agenda;
09/24/2026	BJH	Prepare for and attend the regular HGH Board meeting at the BOCC meeting room.
09/24/2026	wkf	Help Bert prepare for meeting this afternoon.
09/30/2026	BJH	Draft letter for Dean to legal team about agenda preparation, expected content, summary and recommended motion--all to be to Gail by date certain to be included in the agenda. Draft email to the Board regarding the BOCC discussions and resolution regarding sale of the hospital. Think thru issues and work on Agenda and issues for the October meeting.
10/01/2026	BJH	Conference with Dean Gerber regarding my letter to the Hospital District Board (probably revise and include BOCC); Dean's letter to the lawyers regarding process; discuss concerns about the appraisal; TGH Interest; schedule and extension; Agenda practices

		and specifically for October meeting; and preliminary thoughts regarding RFPs.
10/07/2026	wkf	Prepare for and meet with Gail Escobar re website.
10/07/2026	wkf	Emails and schedule meeting for Bert with Sherry Sutphin and Laurie Hurner. Conference with Bert re same.
10/08/2026	BJH	TC with Dean regarding pending issues. Agree that a meeting is needed with Don to discuss initial impressions of the forthcoming HCA Proposal. Draft email to Don. Revise and send per comments from Dean.
10/09/2026	LW	Compare Resolution of 9/24/26 to minutes of meeting for changes to be made.
10/09/2026	BJH	TCs with Dean regarding pending resolution, Sherry's misunderstanding of the Hospital District relation to the county. and next steps with the proposal relative to the county. Review emails and resolutions regarding distribution of the HCA Proposal to the BOCC.
10/11/2026	BJH	Review the transcript of the September 24 Board meeting. Draft the additional "CONFIDENTIALITY" sentence to add to the Resolution. Email directing Lynn to include the sentence in the resolution and Colleen to proof and dispatch to Gail by 9am Monday for Dean's signature.
10/12/2026	BJH	Several emails regarding status, county and clerk.
10/13/2026	BJH	Review Gail's email with the executed Duke easements. Draft email to Shantelle regarding Duke's execution and our recording.
10/13/2026	BJH	Listen to the BOCC meeting where Sherry spoke about the Board and District. Note the misstatements to the BOCC. Meet with Dean in advance of the meeting with the County Attorney and Assistant Administrator (JD Langford). TC with Dean post meeting regarding Mark Cox taking the check book. TC with Mark about submitting a scope of work and price (attend quarterly, Board approves bills and Gail emails the list of checks to Mark, same other reporting requirements. Deliver recording device to Fish Slap.
10/13/2026	BJH	Work on next steps for the Board. Emails with Dean. Draft resolution with timeline for the RFP. Draft proposed resolution to declare a beginning to the RFP Process. Draft emails to other lawyers for Dean to approve. He did--revise and send (requesting zoom call Friday to outline the rfp documents.

Subtotal	**$17,658.50**
Total	**$17,658.50**

Statement of Account

Outstanding Balance		New Charges		Payments Received		**Total Amount Outstanding**
($0.00	+	$17,658.50	) - (	$0.00	) =	**$17,658.50**

Detailed Statement of Account

Current Invoice

Invoice Number	Due On	Amount Due	Payments Received	Balance Due
170434	10/15/2026	$17,658.50	$0.00	$17,658.50

Outstanding Balance	**$17,658.50**
Amount in Trust	**$0.00**
Total Amount Outstanding	**$17,658.50**

Account	Balance
Client Account:HNB (Sebring) Client Trust Balance	$0.00
Total Account Balance	**$0.00**

Please make all amounts payable to: Swaine, Harris & Wohl, P.A.

Payment is due upon receipt.

JONES WALKER

Please Remit Payments Only To:
201 St. Charles Avenue, 50th Floor
New Orleans, LA 70170-5100
Telephone 504.582.8000
Payments Only: jwar@joneswalker.com
Billing Inquiries: creditmanager@joneswalker.com
Fed. I.D. # 72-0445111

September 30, 2026

Highlands County Hospital District
Attn: Bert J. Harris, III/Gail Escobar
401 Dal Hall Boulevard
Bert@HeartlandLaw.com
gescobar@highlandsfl.gov
Lake Placid, FL 33852

Client: 084456
Matter: 19795900
Invoice #: 1350618

RE: Highlands County Hospital District

REMITTANCE PAGE

Date	*Invoice Number*	*Fees*	*Other Charges*	*Other Adjustments*	*Payments*	*Balance Due*
06/17/26	1335254	21,316.50	0.00	0.00	0.00	21,316.50
08/03/26	1341670	61,993.00	0.00	0.00	0.00	61,993.00
08/31/26	1345876	65,655.00	1,040.14	0.00	0.00	66,695.14
Previous Balance Due:		**$148,964.50**	**$1,040.14**	**$0.00**	**$0.00**	**$150,004.64**
Current Invoice:						
09/30/26	1350618	$24,277.50	$146.41		$0.00	$24,423.91
Grand Total Due – This Matter						**$174,428.55**

Please return this page with payment or include our invoice number(s) in the wire or ACH text.
Due and payable upon receipt. Please contact Jennifer Ungru if you have any questions.

Bank: First Horizon Bank
ABA Routing No.: 084000026
Swift Code: FTBMUS44

Credit: Jones Walker LLP
Account No.: 20000247731

JONES WALKER

Please Remit Payments Only To:
201 St. Charles Avenue, 50th Floor
New Orleans, LA 70170-5100
Telephone 504.582.8000
Payments Only: jwar@joneswalker.com
Billing Inquiries: creditmanager@joneswalker.com
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September 30, 2026

Highlands County Hospital District
Attn: Bert J. Harris, III/Gail Escobar
401 Dal Hall Boulevard
Bert@HeartlandLaw.com
gescobar@highlandsfl.gov
Lake Placid, FL 33852

Client: 084456
Matter: 19795900
Invoice #: 1350618

RE: Highlands County Hospital District

Date	*Initials*	*Description*	*Hours*
08/11/26	MRR	Attend to presentation regarding minimum qualifications, background, and core criteria, call/correspond with E. Vorhoff regarding same, attend to updating presentation, correspond with D. Steigman regarding presentation, attend to items for upcoming agenda, calls with J. Ungru to prepare materials for upcoming meeting, call with D. Steigman.	3.80
08/12/26	MRR	Attend to finalizing the core criteria presentation, attend to comments from D. Steigman, call with D. Steigman, finalize same for meeting, attend to procurement materials for upcoming meeting, calls with J. Ungru, attend to correspond with B. Harris requesting materials for upcoming meeting, attempt to get on website, discussions regarding same, call with Weaver, attend to follow-up regarding same.	4.30
08/13/26	MRR	Attend to public entity presentation and analysis, discuss same with D. Steigman, correspond with B. Harris about providing materials to Board, numerous discussion about preparation for upcoming Board meetings, correspond regarding website.	4.40
08/18/26	MRR	Attend to preparation of materials for upcoming meeting, call/correspond with E. Vorhoff, correspond with B. Harris about multiple items, call with J. Ungru, discussion regarding Sunset report.	4.20
08/18/26	JPU	Prepare meeting documents, review additional reports, attend to follow up.	2.80

Date	*Initials*	*Description*	*Hours*
08/20/26	MRR	Attend to HCA Resolution and correspondence, discussions with J Ungru, call with D. Gerber and J. Ungru, attend to followup regarding same, including forwarding clarification letter to D. Gerber, attend to framework regarding supporting documents, and commitments for certain criteria.	2.80
08/20/26	JPU	Attend to Resolution and correspondence and reports. Calls with D. Gerber and M. Reizen.	2.50
08/24/26	MRR	Attend to Sunset report, call/correspond with D. Steigman, attend to updating the presentation for Core Criteria, forward same to B. Harris, correspond with Weaver, call with J. Ungru, attend to correspondence with B. Harris and J. Ungru, attend to preparing the tracking details for core criteria, attend to Weaver report.	4.30
08/24/26	JPU	Review, draft and edit documents, reports, press release and website.	3.30
08/25/26	JPU	Review, draft and edit documents, reports, press release and website, attend to correspondence with D. Gerber, B. Harris, M. Reizen and D. Steigman.	1.50
08/27/26	MRR	Attend to Sunset report, call with D. Steigman correspond with D. Steigman / J. Ungru, attend to new website, attend to comments regarding same, confer with J. Ungru, discussions regarding press release.	3.20
08/27/26	JPU	Review, draft and edit documents, reports, press release and website, Calls and correspondence with D. Gerber, B. Harris, M. Reizen and D. Steigman.	2.50
08/28/26	MRR	Attend to Sunset report, confer with J. ungru, call with D. Steigman, forward report to D. Gerber and B. Harris, attend to comments to press release and website, forward same to B. Harris, attend to supporting documentation/commitments on core criteria from E. Vorhoff, attend to comments regarding same.	3.90
08/28/26	JPU	Review, draft and edit documents, reports, press release and website, Calls and correspondence with D. Gerber, B. Harris, M. Reizen and D. Steigman.	2.30
08/29/26	MRR	Call with D. Steigman, attend to followup regarding same.	0.30
08/31/26	MRR	Attend to website, confer with J. Ungru, attend to deliverable for core issues, call with D. Gerber, call with D. Steigman.	3.20

Total Fees: **$24,277.50**

Timekeeper Summary

Initials	*Timekeeper*	*Hours*	*Rate*	*Amount*

Timekeeper Summary

Initials	*Timekeeper*	*Hours*	*Rate*	*Amount*
JPU	Jennifer P. Ungru	14.90	$475.00	$7,077.50
MRR	Myla R. Reizen	34.40	$500.00	$17,200.00
	Totals	**49.30**		**$24,277.50**

Other Charges

08/18/2026	Delivery Services - |FedEx sent by Sue Hocke, Jones Walker LLP to Myla Reizen	146.41
	Total Other Charges:	**$146.41**

TOTAL AMOUNT DUE THIS INVOICE **$24,423.91**

Explore articles, events, and tools focused on public sector priorities at CLAconnect.com/resources.

Account Name	Highlands County Hospital District
Account Number	A392932
Authorization Number	0069286000
Invoice Total	$5,166.67
Invoice Number	L261624202
Invoice Date	10/02/2026
Due Upon Receipt	

Direct billing inquiries to 844-325-1836.

Pay Here **CLAconnect.com/billpay**

Finance charges will be assessed at 1.25% monthly, 15% annually.

Ship To Address: Attention:, Gail Escobar, Clerk, Sebring, FL 33870, United States of America

Service / Work Description	Amount
One third of the billing fees for the audit of fiscal year ending September 30, 2026, includes 5% technology and client support fees.	$5,166.67

Technology and Client Support Fee	$0.00
Sales Tax	$0.00
Invoice Total	**$5,166.67**

Please detach and remit payment to the address below.

We appreciate your business and referrals

0740863A3929320000516667OOL2616242021

Remit to:

CliftonLarsonAllen LLP
P.O. Box 740863
Atlanta, GA 30374-0863

Highlands County Hospital District
Attention:
Gail Escobar, Clerk
Sebring, FL 33870

Amount Remitted	$_____
Account Number	A392932
Invoice Number	L261624202

GET FISH SLAPPED, LLC
107 Circle Park Drive
Sebring, FL 33870

Invoice

BILL TO
Bert Harris Heartland Law

INVOICE #	DATE	TOTAL DUE	DUE DATE	TERMS	ENCLOSED
8058	09/28/2026	$1,495.00	10/28/2026	Net 30	

DATE	ACTIVITY	DESCRIPTION	QTY	RATE	AMOUNT
	Video Shoot	October Meeting Recording	1	1,495.00	1,495.00

REMIT TO ADDRESS:
2260 CLIFTON STREET, SEBRING, FL 33875

BALANCE DUE

$1,495.00

Ways to pay

View and pay

Thank you for your business!

AGENDA ITEM #8

BOARD RESOURCES

SWAINE, HARRIS & WOHL, P.A.

ATTORNEYS AT LAW

BERT J. HARRIS, III
J. MICHAEL SWAINE
ROBERT S. SWAINE
THOMAS J. WOHL
JOCELYN K. SKIPPER
KATHERINE HARRIS

425 SOUTH COMMERCE AVENUE
SEBRING, FL 33870-3702
863.385.1549
FAX: 863.471.0008

401 DAL HALL BOULEVARD
LAKE PLACID, FL 33852-6561
863.465.2811
FAX: 863.465.6999

PLEASE REPLY TO LAKE PLACID

www.HeartlandLaw.com
Email: Bert@HeartlandLaw.com

October 21, 2026

Dean W. Gerber
dean.gerber@sleeplessknightsconsulting.com

Jeffrey L. Roth
Jeff.Roth@edwardjones.com

Donald Johnson
dohojo05@gmail.com.

Katherine E. Wilson
Katiemurphy2@gmail.com

Victor DiVietro
vdivietro@embarqmail.com

Dear Dean, Jeff, Don, Katie, and Victor:

On 13 October 2026, Dean and I met with Sherry Sutphen, Esquire, (County Attorney) and J. D. Langford, Assistant County Administrator regarding the relationship between the Board of County Commissioners ("BOCC") and the Hospital District ("District"). The meeting followed the BOCC discussions of the District at their regular meeting on Tuesday, 13 October 2026 (the discussion appears near the conclusion of the meeting agenda under the County Attorney's report). Sherry outlined what she represented to be the BOCC's current position regarding the future relationship between the BOCC and the District.

The overarching concept was that the District should operate independently from the County and at District expense; meaning that the District would pay all operational costs of the District. Historically, my understanding is that the District contributed approximately $500,000.00 toward the Highlands County Health Department; and the County provided the District services of a County employee to function as our District Clerk. That has been the practice for almost 30 years.

That said, practices and Boards change. It is entirely within the County Commission's discretion to withdraw support.

Sherry then said that the BOCC will be requiring that the District pay the cost of services provided by the County to or for the District. We agreed that it would be helpful if the County provided the District's Clerk and managed the District's Public Record Requests. Sherry indicated that the County would provide proposed charges and draft an interlocal agreement for the Board's review and consideration.

Regarding finances, Sherry indicated that she was not comfortable with a County employee holding the District checkbook (recall that only the Chair or Vice Chair signs checks or warrants) and Mark Cox, CPA, maintains our finances and financial reports.

Accordingly, Dean Gerber as Chair directed the checkbook to be transferred to Mark Cox, CPA. At your next Board meeting (29 October 2026), it will be my recommendation that the Board consider expanding Mark's scope of work as follows:

(1) Mark would prepare all checks for signature by the Board Chair to pay bills approved by the Board based upon minutes of the Board provided by the Clerk.

(2) Mark will balance the Board's accounts and checkbooks and continue to issue quarterly financial reports to the Board.

Authority signing checks and warrants remain with the District Board's Chair and the Chair Pro-Tem.

Sherry also made clear that the BOCC no longer desires the District Board's recommendation regarding health service grants in Highlands County. Sherry advised that the BOCC's position is that, after the District determines the amount of any surplus funds and transfers those funds to the County, the BOCC will determine the use of those funds in accordance with applicable law.

This correspondence summarizes the discussions held on 13 October 2026.

On Monday, 21 October 2026, while preparing this letter, I received additional emails from Sherry. I will forward each shortly. The summation of those emails is that Gail's service as Clerk ended this morning; and the Board's checkbook has been transferred to the County Administration. I will post the Agenda and provide a person to record the minutes of the Board's next meeting. The Board will be allowed to use the BOCC meeting room on 29 October 2026.

Very truly yours,

BERT J. HARRIS, III

Bert J. Harris, III

BJH:lw

Lynn Wudtke

From: Sherry Sutphen <Ssutphen@Roperpa.com>
Sent: Monday, October 19, 2026 3:49 PM
To: Bert Harris
Cc: Laurie Hurner; James D. Langford; Houlihan, Katie E.; Krysta Reed; Rybinski, Gloria; Wiseman, Maya L.; Sauls, Leah M.; Fournier, Shawn M.
Subject: Hospital District Clerk functions

Bert,
First, I want to thank you for bringing Mr. Gerber and meeting with me and County Administration last week regarding the above matter. As I discussed with you by phone earlier this afternoon, County Administration and County Legal have given extensive consideration to the request for the County to continue providing clerk functions for the Hospital District. Unfortunately, we have concluded that it is no longer feasible for the County to operationally support for the Hospital District as it has in the past. Multiple concerns were at the forefront of this decision, including the fact that the clerk functions have historically been assigned to one specific County employee rather than to a County position, and the individual who has been performing those functions has moved to a new position within the County and will no longer have the capacity to do the Hospital District work as well as her regularly assigned duties. Because of this prior arrangement, the County would essentially be forced to hire a person just to serve the Hospital District and this is simply not a reasonable ask. In addition, the County would be subjected to varying degrees of liability by having an employee who is wholly assigned to and serves at the pleasure of the Hospital District. We have had similar arrangements in the past and have removed ourselves from all of those situations in the best interest of the taxpayers of Highland County.

To this end, we have taken steps to remove the Hospital District check book from the possession of the County employee who had been serving as clerk and will ensure that the same is kept safely in County Administration until you or Mr. Gerber can retrieve the same. We will also begin the process of compiling and transferring all of the Hospital District records that are in the County's possession. You have indicated that you will find a clerk to meet your immediate needs for the next couple of upcoming meetings until you find a permanent solution and you will also begin looking for an alternate location to conduct your meetings so that County employees are no longer utilized for this purpose. I trust that we have fully addressed all of the outstanding issues and look forward to hearing back from you regarding the transition plan for the Hospital District records. Please let me know if you have any questions.
Thank you,
Sherry

ROPER TOWNSEND SUTPHEN
ATTORNEYS AT LAW

www.roperpa.com

SHERRY G. SUTPHEN
Partner
Board Certified Specialist
City, County & Local Government

255 S. Orange Avenue, Suite 750
Orlando, FL 32801
Tel: 407-897-5150
Fax: 407-897-3332
ssutphen@roperpa.com

This communication and any attachments constitute an "electronic communicatior confidential and may be subject to the attorney-client privilege or deemed work pr have received this email in error and any review, dissemination, or copying is stric message and inform the sender immediately at the telephone number, address, or e

Lynn Wudtke

From: Sherry Sutphen <Ssutphen@Roperpa.com>
Sent: Wednesday, October 21, 2026 11:13 AM
To: Bert Harris
Cc: Dean Gerber; Laurie Hurner; James D. Langford; Houlihan, Katie E.; Krysta Reed; Rybinski, Gloria; Wiseman, Maya L.; Sauls, Leah M.; Fournier, Shawn M.
Subject: Re: Hospital District Clerk functions

Bert,
Please see my responses below in red.
Thanks
Sherry

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On Oct 20, 2026, at 11:57 AM, Bert Harris <bert@heartlandlaw.com> wrote:

Good morning.

The County's decision comes at a rather difficult and significant time for the Hospital District. I am not writing to debate—just to get your decisions so the Hospital District can move forward.

I need some rather quick answers because we have some significant pending issues.

1. Gail. Can she still work as our clerk or is that over? Gail no longer has the capacity to assist the Hospital District based on the new position she has taken with the County in the Code Enforcement Department. When does her support end. I have agenda to be posted drop dead tomorrow and a board meeting on the 29 October. You will need to handle the posting of that meeting.

2. Meeting room. We have monthly meetings. Next on Oct 29. Can we use the room the rest of the year ? I think it is fine for you to use the Board room for your October meeting. It is advisable that you begin looking for a location for your future meetings. I am sure that the County would be willing to work with you if you run into a problem but I have been told that the hospital has a meeting room capable of holding your meetings.

3. Checkbook. The Board chair asked I pick up the check book==today. I would like to send one of our Sebring staff. To which office do I send her? I am pretty certain the checkbook is in County Administration but I will confirm.

Bert J. Harris, III
Swaine, Harris & Wohl, P.A.
401 Dal Hall Boulevard
Lake Placid, Florida 33852
863.465.2811 – Telephone
863.465.6999 – Telecopier
Bert@HeartlandLaw.com
<image001.jpg>
<image002.png>

From: Sherry Sutphen <Ssutphen@Roperpa.com>
Sent: Monday, October 19, 2026 3:49 PM
To: Bert Harris <bert@heartlandlaw.com>
Cc: Laurie Hurner <lhurner@highlandsfl.gov>; James D. Langford <jdlangford@highlandsfl.gov>; Houlihan, Katie E. <khoulihan@highlandsfl.gov>; Krysta Reed <Kreed@Roperpa.com>; Rybinski, Gloria <grybinski@highlandsfl.gov>; Wiseman, Maya L. <mlwiseman@highlandsfl.gov>; Sauls, Leah M. <lsauls@highlandsfl.gov>; Fournier, Shawn M. <sfournier@highlandsfl.gov>
Subject: Hospital District Clerk functions

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work as well as her regularly assigned duties. Because of this prior arrangement, the County would essentially be forced to hire a person just to serve the Hospital District and this is simply not a reasonable ask. In addition, the County would be subjected to varying degrees of liability by having an employee who is wholly assigned to and serves at the pleasure of the Hospital District. We have had similar arrangements in the past and have removed ourselves from all of those situations in the best interest of the taxpayers of Highland County.

To this end, we have taken steps to remove the Hospital District check book from the possession of the County employee who had been serving as clerk and will ensure that the same is kept safely in County Administration until you or Mr. Gerber can retrieve the same. We will also begin the process of compiling and transferring all of the Hospital District records that are in the County's possession. You have indicated that you will find a clerk to meet your immediate needs for the next couple of upcoming meetings until you find a permanent solution and you will also begin looking for an alternate location to conduct your meetings so that County employees are no longer utilized for this purpose. I trust that we have fully addressed all of the outstanding issues and look forward to hearing back from you regarding the transition plan for the Hospital District records. Please let me know if you have any questions.
Thank you,
Sherry

<image003.png>

Lynn Wudtke

From: Sherry Sutphen <Ssutphen@Roperpa.com>
Sent: Wednesday, October 21, 2026 11:18 AM
To: Bert Harris
Cc: Laurie Hurner (lhurner@highlandsfl.gov.); James D. Langford; Dean Gerber
Subject: Re: Hospital District.

Bert,
See below in red.
Thanks
Sherry

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ATTORNEYS AT LAW

www.roperpa.com

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Partner
Board Certified Specialist
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On Oct 20, 2026, at 12:42 PM, Bert Harris <bert@heartlandlaw.com> wrote:

Sherry and Laurie.

Let me now run past obvious questions.

When we met last week, we parted with conceptual agreement that the Hospital District could use certain county services (Gail and the meeting room) for a fee. You were going to prepare an Interlocal Agreement toward that end.

They yesterday that changed—we cant use Gail because her position does not allow her that capacity and no new staff will be hired for the Hospital Work. When does Gail's help end? See my previous email. Unfortunately, Gail no longer has the capacity to assist.

But, may the Hospital District Board use the BOCC meeting chambers for their monthly meetings/ For a fee? How much? It really is not a fee situation related to the use of the chambers. The County does not allow use of the Chambers for non-County matters. If we did, we would be inundated with requests. We have many other County facilities that can be used for a fee but the Chambers is not one of those.

Bert J. Harris, III
Swaine, Harris & Wohl, P.A.
401 Dal Hall Boulevard
Lake Placid, Florida 33852
863.465.2811 – Telephone
863.465.6999 – Telecopier
Bert@HeartlandLaw.com
<image001.jpg>
<image002.png>

(Attachment to Minutes 4/29/87)

RESOLUTION OF THE HIGHLANDS COUNTY HOSPITAL DISTRICT

THE BOARD OF COMMISSIONERS of the Highlands County Hospital District were duly assembled on the 5th day of May 1987. The meeting was duly noticed and convened on the 29th day of April 1987, and at that time recessed until 9:30 A.M. May 5, 1987. Commissioners Clinard, Wohl, Lybarger, and Payne (constituting a quorum) were present. The meeting was held in the County Commission Chambers, Highlands County Courthouse, Sebring, Florida. Upon motion made by Kelsey Payne and seconded by Jimmy Wohl, the following Resolution was unanimously adopted by all Commissioners present voting in the affirmative:

The Highlands County Hospital District Board of Commissioners hereby respectfully requests that the Honorable Bert J. Harris, Jr., member of the Florida House of Representatives, and the Honorable Bob Crawford, member of the Florida Senate seek an amendment to the Enabling Act of the Highlands County Hospital District, Chapter 61-2232, Laws of Florida (1961), during the 1988 session of the Florida Legislature after publication of Notice and Public Hearing in Highlands County for the following purposes:

1. To allow the Highlands County Hospital District to transfer (by gift or loan) surplus funds to the Highlands County Board of County Commissioners for Health Services; and

2. To allow the Highlands County Hospital District to purchase insurance from insurance companies not duly authorized to do business in Florida, if equivalent insurance coverage is not available from companies duly authorized to do business in Florida.

WHEREUPON the foregoing Resolution was unanimously approved by the Highlands County Hospital District on the 5th day of May 1987.

Highlands County Hospital District

By: Thomas P. Clinard

Thomas P. Clinard, Chairman
Highlands County Hospital District

(SEAL)

Attest: Bruce J. Lybarger

Bruce Lybarger,
Secretary/Treasurer

RESOLUTION - 95-_____

RESOLUTION OF THE HIGHLANDS COUNTY HOSPITAL DISTRICT REQUESTING REPEAL OF SECTIONS 26 AND 27, CHAPTERS 61-2232, LAWS OF FLORIDA, AS AMENDED, PERTAINING TO THE HIGHLANDS COUNTY HOSPITAL DISTRICT; PROVIDING AN EFFECTIVE DATE.

WHEREAS, a special tax district in Highlands County known as *The Highlands County Hospital District* was established by Chapter 61-2232, Laws of Florida; and

WHEREAS, Chapter 61-2232, Laws of Florida, was thereafter amended from time to time; and

WHEREAS, The Highlands County Hospital District no longer operates the hospital which it constructed and has leased that hospital facility to Health Management Associates, Inc.; and

WHEREAS, the lease between The Highlands County Hospital District and Health Management Associates, Inc., has recently been extended for a period of thirty (30) years; and

WHEREAS, the lease between The Highlands County Hospital District and Health Management Associates, Inc., relieves The Highlands County Hospital District from indebtedness previously incurred by it in connection with the hospital facility;

NOW, THEREFORE, BE IT RESOLVED BY THE HIGHLANDS COUNTY HOSPITAL DISTRICT BOARD, in regular session, that:

1. The foregoing recitals are true and correct.

2. The Highlands County Hospital District no longer needs to have the power to levy taxes.

3. The people of Highlands County, Florida, would be best served by the repeal of Sections 26 and 27, Chapter 61-2232, Laws of Florida, as amended.

4. The Legislature of the State of Florida is hereby requested to enact a law repealing Sections 26 and 27, Chapter 61-2232, Laws of Florida, so as to abolish the taxing power of The Highlands County Hospital District.

BE IT FURTHER RESOLVED that this Resolution shall become

effective immediately upon its adoption.

DONE and ADOPTED this 26 day of October 1995.

HIGHLANDS COUNTY HOSPITAL DISTRICT BOARD

By: Patricia L. Deal

Attest: Nancy Thomas, Clerk

RESOLUTION DESIGNATING BOARD CLERK

The Highlands County Hospital District Board of Governors were duly assembled on the 21st day of September 1988 in a special, notice of which was published in the Sebring News. Board members Thomas P. "Buck" Clinard, Bruce Lybarger, Gary McGehee, and Hazel J. Steedley were present. Thomas P. Clinard, Chairman, presided.

Upon motion made by Gary McGehee, and seconded by Bruce Lybarger the following Resolution was adopted with all board members voting in the affirmative:

RESOLVED that Mary Eiland, an employee of the Highlands County Commission is hereby designated as the Clerk of the Highlands County Hospital District. Her duties shall include the following:

1. Act as custodian of the Highlands County Hospital District records.

2. Keep and maintain the Highlands County Hospital District Minutes.

3. Publish Notice of all regular and special board meetings.

4. Mail Notice of all regular and special board meetings to board members (including an Agenda).

5. Respond to all public records requests.

6. Provide such other assistance as the board members from time to time may request.

THIS RESOLUTION was duly adopted on the 21st day of September 1988.

HIGHLANDS COUNTY HOSPITAL DISTRICT, a political subdivision of the State of Florida

By: _____
Thomas P. Clinard, Chairman

Attest: _____
Bruce Lybarger, Secretary

(SEAL)

HIGHLANDS COUNTY HOSPITAL DISTRICT

BOARD OF COMMISSIONERS

Called Meeting, July 18, 1988

PRESENT The Highlands County Hospital District Board of Commissioners met in special session on Monday, July 18, 1988, in the Highlands Regional Medical Center conference room. Commissioners present were: Thomas Clinard, Bruce Lybarger, James Wohl, and Hazel Steedly. Absent: Gary McGehee

Also present were: Joe Pinion, Executive Director, Bert Harris, III, Attorney, Glenda Pugh, Executive Secretary, James Brooks, and news media.

The meeting was called to order at 9:25 A.M. with Mr. Brooks giving the prayer.

WELCOME Mr. Clinard introduced newly appointed Board member, Hazel Steedly, and welcomed her to the Board.

PURPOSE Mr. Clinard stated the purpose of this called meeting was to consider the request from the County Commissioners for $500,000 grant for the new health department building.

Mr. Cecil Skipper has notified Mr. Clinard the building is complete and in the process of moving into the building.

Mr. Clinard told Mr. Skipper the Board wanted to make the last payment on the building due to interest accumulation and was assured by Mr. Skipper that they were at that point.

ENABLING ACT Mr. Harris assured the Board the Enabling Act had been changed to enable the Board to make the loan or gift.

SBA ACCOUNT Mr. Clinard reported the SBA account balance was approximately $1,900,000.

AGREEMENT Mr. Clinard reviewed the meeting with the County Board of Commissioners in which the District Board had agreed in concept to work out a program to help the County with the new health department building.Since it was for health purposes, thereby the Board could justify usage of the District's money and provide $500,000 for the project.

DISCUSSION The Board discussed whether to provide the $500,000 as a gift, or should it be provided as a loan, either interest bearing or interest free.

The Board telephoned Mr. Skipper to come to this meeting to answer questions the Board may have. Mr. Skipper and Mr. Tom Portz, County Budget Officer, arrived and discussed the County's request for $500,000. This would eliminate the County having to obtain a loan and save taxpayers money. The County has interim financing for $1,000,000 with Home Savings at 85% of prime.

Mr. Wohl stated he would withdraw from voting on this issue due to conflict of interest. Mr. Harris stated he would need to withdraw only if he was going to vote to deny giving the money.

RESOLUTION Mr Harris read the following resolution for Board consideration:

Whereas Highlands County has requested $500,000 from the Highlands County Hospital District to pay for a portion of the new Highlands County Health Department building, and whereas, the Highlands County Hospital District has surplus funds totalling $500,000, therefore, be it resolved that the Highlands County Hospital District finds that it has $500,000 in surplus funds and that the same should be transferred by gift to the Highlands County Commission for use in paying the construction costs on the Highlands County health building. It is therefore resolved that Treasurer, Bruce Lybarger, is authorized and directed to transfer $500,000 from the District's SBA account to the District's account at Barnett Bank of Highlands County and to, come upon clearance, pay the said $500,000 to the Highlands County Commission for use in paying the construction costs on the Highlands County Health Department building. Resolved this eighteenth day of July.

Motion It was moved and seconded to adopt the resolution.

There was discussion of the use of the term "gift".

The question was called and the motion failed to carry by unanimous vote.

Discussion The Board discussed providing the $500,000 as an interest free loan, or if it should be a demand note with the principal reduced based upon the interest earned on $1,400,000.

Resolution Mr. Harris read the following resolution for Board consideration:

Whereas Highlands County has requested $500,000 from the Highlands County Hospital District to pay for a portion of the Highlands County health building, and whereas the Highlands County Hospital District has surplus funds totalling $500,000, therefore, be it resolved that the Highlands County Hospital District finds that it has $500,000 in surplus funds and that the same should be transferred to the Highlands County Commission in exchange for a demand note payable to the Highlands County Hospital District, the same funding construction of the Highlands County health building, interest free demand note, principal to be forgiven at the rate of $50,000 per year until paid or forgiven. It is further resolved that Treasurer, Bruce Lybarger, is authorized and directed to transfer $500,000 from the District's SBA account to the District's account at Barnett Bank of Highlands County and to come upon clearance of funds, pay the said $500,000 to the Highlands County Commission for use in paying the cost of construction of the Highlands County Health Department building.

Motion It was moved, seconded and carried unanimously to adopt the resolution.

Mr. Harris will draw up the note to be presented to the County Commission.

STORAGE The Board discussed the need for storage space for the District's transfer files. Also discussed was the need for a part time county clerk to handle this storage and pull files as needed.

Mr. Portz reported he had contacted the State of Florida Division of Archives and will be receiving a copy of the rules and regulations for hospital records. He will make the rules and regulations available to Mr. Harris who will provide the Board a legal opinion on keeping of records.

ADJOURN There being no further business the motion for adjournment came at 11:30 A.M.

Bruce Lybarger, Secretary

APPROVED:

Thomas Clinard, Chairman

HIGHLANDS COUNTY HOSPITAL DISTRICT

Board of Commissioners

Meeting, August 1, 1988

PRESENT The Highlands County Hospital District Board of Commissioners met in a called session on Monday, August 1, 1988, in the Board Room at Highlands Regional Medical Center. Commissioners present were: Thomas Clinard, James Wohl, Gary McGehee, and Bruce Lybarger. Absent: Hazel Steedly.

Others present were: Joe Pinion, Executive Director; Attorneys Bert Harris, III and Robert Dunty; David Nash, Associate Executive Director/Operations; Glenda Pugh, Executive Secretary; and James Brooks.

It was determined a quorum was present and the meeting was called to order at 9:05 A.M.

Mr. McGehee gave the prayer.

Mr. Clinard acknowledged the presence of Attorney Dunty and expressed his appreciation for his attendance.

PURPOSE Mr. Clinard stated the purpose of this called meeting was to discuss the letter from Mr. Dunty, attorney for the Highlands County Commissioners, and the County's request for $500,000.

Discussion Mr. McGehee stated he had a problem with the concept of loaning taxpayers' money to a tax organization, our County, and ask them to tax taxpayers to pay interest,that could be forgiven on their money to to begin with. He stated he was under the impression the $500,000 was going to be a gift from the Board of Commissioners to the County.

Mr. Clinard stated the reason for not making it a gift, but making it in the form of a loan, was primarily not to put the hospital Board in a position where they could not take the hospital over if something happened to HMA. The loan was structured so there would be no interest paid by the County Commissioners to the hospital Board. The hospital Board was to loan the County Commissioners $500,000, to be forgiven at the rate of $50,000 per year over ten year period, after which the loan would be paid back to the hospital Board by the County Commissioners at no expense to the Commission.

Attorney Dunty informed the Board the County could not budget $500,000 per year out of their budget as a standby cost to pay the hospital Board if requested.

Mr. Wohl stated he never intended the $500,000 to be a gift. He expressed concern this would set a precedent for other health care providers to approach the Board for assistance.

Attorney Dunty stated the County Commission cannot face a contingent liability of $500,000 payment in one budget year. He agreed, however, it could be a ten year loan, payable at $50,000 a year.

Motion It was moved and seconded to consider the $500,000 as a gift to the Highlands County Board of Commissioners to pay for the new health care facility.

Following a roll call vote the motion passed unanimously.

Mr. McGehee - Yes
Mr. Wohl - Yes
Mr. Lybarger - Yes
Mr. Clinard - Yes

Attorney Dunty, on behalf of the County Commissioners, expressed appreciation for the Board's generous gesture.

HELISTOP Mr. Pinion presented the Board with invoices on the helistop construction totalling $36,153.60, and reviewed construction progress to date.

Motion It was moved, seconded and carried unanimously to pay the $36,153.60

Motion It was moved and seconded to transfer money from the SBA account to the Barnett Bank account to pay the helistop invoice. With a roll call vote the motion carried unanimously.

Mr. McGehee - Yes
Mr. Wohl - Yes
Mr. Lybarger - Yes
Mr. Clinard - Yes

AGENDA ITEMS Allocation of Funds It was moved and seconded to include on the August 25 meeting agenda determination of limits to be used in allocating funds to be disbursed - set guidelines.

With a roll call vote the motion carried unanimously.

Mr. McGehee - Yes
Mr. Wohl - Yes
Mr. Lybarger - Yes
Mr. Clinard - Yes

Insurance Consultant — It was agreed to have Attorney Harris publish for insurance consultant service prior to the next meeting and this be included as an agenda item. Attorney Harris will check the termination clause in the agreement with Siver and Associates. The Attorney asked the Board to inform him of specific local insurance agents who would be interested in being notified for request for proposal.

BOGERT — Mr. Lybarger reported the Board has received $106,000 from Health Management Associates as settlement proceeds from the Bogert suit. This has been deposited in the Board's account.

Motion — It was moved, seconded and carried unanimously after a roll call vote to authorize the Chairman and the Treasurer to satisfy the note as paid in full and return the note to Health Management Associates.

Mr. McGehee - Yes
Mr. Wohl - Yes
Mr. Lybarger - Yes
Mr. Clinard - Yes

ADJOURN — There being no further business to bring before the Board, the motion for adjournment came at 9:50 A.M.

Bruce J. Lybarger
Bruce Lybarger, Secretary

APPROVED:

Thomas Clinard, Chairman

HIGHLANDS COUNTY
BOARD OF COUNTY COMMISSIONERS

P.O. BOX 1926 — SEBRING, FLORIDA 33871-1926
Phone: (813) 385-2581 SunCom: 741-9000

August 4, 1988

Thomas P. Clinard, Chairman
Highlands County Hospital Board
P.O. Drawer 2066
Sebring, FL 33871

Re: $500,000.00 Gift

Dear Mr. Clinard:

The Board of County Commissioners of Highlands County wishes to express our sincere thanks to the entire Highlands County Hospital Board for its very generous gift.

As you know, these funds will be used to help pay off an existing loan on our new health department.

Your gift in essence has helped this board hold its millage rate constant for next fiscal year, while providing increased services to all of Highlands County.

The spirit of cooperation displayed by your board is exemplary and one we as Commissioners certainly appreciate.

Once again please accept our sincerest thanks on behalf of all the citizens of Highlands County.

Cordially,

Gene Bigbie
Mr. Gene Bigbie, Chairman

Carl Arant
Mr. Carl Arant

Claude Howerton
Mr. Claude Howerton

Archie W Summers
Mr. Archie Summers

C D Boring
Mr. Chip Boring

cc: Cecil P. Skipper

GENE BIGBIE, DISTRICT NO. 1 | CLAUDE F. HOWERTON, DISTRICT NO. 2 | CARL P. ARANT, JR., DISTRICT NO. 3 | ARCHIE W. SUMMERS, DISTRICT NO. 4

C.D. "CHIP" BORING, DISTRICT NO. 5 | CECIL P. SKIPPER, ADMINISTRATIVE ASSISTANT | R.P. DUNTY, JR., COUNTY ATTORNEY | EARL RICH, CLERK

HIGHLANDS COUNTY HOSPITAL DISTRICT
BOARD OF COMMISSIONERS

Special Meeting, September 21, 1988

PRESENT The Highlands County Hospital District Board of Commissioners met in special session on Wednesday, September 21, 1988 in the Highlands Regional Medical Center Board Room. Commissioners present were: Thomas Clinard, Bruce Lybarger, Hazel Steedly, and Gary McGehee. Absent: James Wohl.

Also present: Bert Harris, III, Attorney; Mary Eiland, and Glenda Pugh, Executive Secretary.

The meeting was called to order at 12:35 P.M.

Mr. McGehee gave the opening prayer.

BUDGET Mr. Lybarger presented a proposed summary of the budget for fiscal year 1988/89. Mr. Lybarger has had an independent auditor review the proposed budget.

The Board reviewed the budget and discussed board education and if the Board would be capped at the figures. The attorney stated the figures were budgeted and were locked in until the budget would be amended.

Motion It was moved, and seconded to accept the budget as presented with the elimination of the brackets and authorize the Treasurer to publish this under the statute.

The motion carried unanimously with the following roll call vote:

Mr. McGehee - Yes
Mrs. Steedly - yes
Mr. Lybarger - Yes
Mr. Clinard - Yes

INVOICES Mr. Lybarger presented an invoice from Lybarger, Keith, and McLean for $35.00 and recapped expenses on the seminar he attended on auditing and reporting on local governments in Florida which he attended on September 1- total $193.34

Motion It was moved and seconded to pay the bills as submitted.

The motion carried unanimously with the following roll roll call vote:

Mr. McGehee - Yes
Mrs. Steedly - Yes
Mr. Lybarger - Yes
Mr. Clinard - Yes

SBA Mr. Lybarger informed the Board the operating account's balance was approximately $24,000.00. The most recent statement from the SBA has not been received. He relayed to the Board the difficulties he is encountering with the SBA transferring of money from one account to another.
Account Balance: Baessler approximately $33,000.00
Agency Account 846 approximately $1,460,000.00

AUDITOR Mr. Lybarger contacted Frank Williams and addressed the budget, and made him aware of this meeting. He will be scheduling an audit planning session with Mr. Williams.

The Auxiliary has approached Mr.Lybarger to give money to the hospital. The attorney and Mr. Williams will be addressing ways the Auxiliary can give the money and maintain their tax status.

SBA LONG TERM Mr. Harris circulated an opinion letter advising the Board they may invest their money locally. Also included was an opinion on how the Board should consider investing 1.5 million dollars in blocks of $500,000 in staggered deposits. Mr. Harris also provided an Invitation to Bid on investment of 1.5 million dollars of the Board's surplus funds.

Mr. Harris suggested the various county banks and other financial institutions that would qualify be notified.

The Board reviewed the proposed Invitation to Bid and discussed possible penalties that would be incurred in moving the money from the SBA. Mr. Lybarger will contact the SBA to see if there would be penalties in moving out the accounts.

Motion It was moved and seconded to accept the Invitation to Bid as presented with modifications as proposed by the attorney which would be: proposal should offer interest rates based upon $500,000 and $400,000 principal invested for terms of 90, 180, and 365 days; also terms of penalties, services, and other terms (i.e., fixed, or variable rates) should be specified. The bids should be submitted one week (November 10, 1988) before the Board meeting on November 17, 1988.

The motion carried with the following roll call vote:

Mr. McGehee - Yes
Ms. Steedly - Yes
Mr. Lybarger - Yes
Mr. Clinard - Yes

INSURANCE Insurance consulting services proposals were received from Siver Insurance Management Consultants and Carl Arant, Jr. Agency, Inc. Mr. Harris reviewed the difference in the two proposals. The Arant Agency proposed an offer for consultant services for $2,500 annually. The fee to be paid annually, semi-annually, or quarterly. Siver's fees to be paid on an hourly rate.

An invitation for bid was published in the local newspaper and mailed to several local agencies requesting a proposal.

Motion It was moved, and seconded to continue doing business with Siver.

The motion carried unanimously with the following roll call vote:

Mr. McGehee - Yes
Ms. Steedly - Yes
Mr. Lybarger - Yes
Mr. Clinard - Yes

BOARD CLERK Mr. Harris reported the County has offered the services of Mary Eiland to serve the Hospital District as its Clerk and presented a proposed resolution so designating Ms. Eiland as the Clerk of the Highlands County Hospital District. Her duties were included in the resolution.

Motion It was moved and seconded to adopt the resolution as submitted.

Ms. Eiland's services will be compensated by the County.

Mrs. Pugh was asked to continue to attend the meetings to attend to the recording machines and continue as she had.

The motion carried unanimously with the following roll call vote:

Mr. McGehee - Yes
Ms. Steedly - Yes
Mr. Lybarger - yes
Mr. Clinard - Yes

FILES The Board discussed moving the District's files from the Hospital's storage building and also the Attorney's office.

It was suggested the files be transferred to locking metal file cabinets.

Motion It was moved and seconded to have Ms. Eiland get lockable file cabinets coordinated through Mr. Skipper's office.

The motion carried unanimously with the following roll call vote:

Mr. McGehee - Yes
Ms. Steedly - yes
Mr. Lybarger - yes
Mr. Clinard - Yes

HMA The Board discussed Health Management Associates going private and how this might effect the Board receiving financial information as required by the Lease. Prior to Health Management Associate's going public, the Board's auditor was allowed to review the financial statement and provided an opinion letter to the Board.

SAFE DEPOSIT Mr. Harris encouraged the Board to maintain the safe deposit box. Mr. Lybarger, Mr. Wohl, and Mr. Clinard will sign the signature card. Mr. Harris will provide the Board members with a copy of the box inventory.

SIGN Mr. McGehee presented a request to resubmit the Chamber of Commerce's request to erect a "Welcome to Sebring" sign on hospital property. An artist drawing of the sign was presented.

Action The Board did not take action on this request. It was suggested a sign might be erected to promote the hospital rather than a Welcome to Sebring sign.

HELISTOP Mr. McGehee expressed his concerns that communication to the helicopter during patient transport is through the fire department and not directly with the hospital. Mr. Pinion is looking into this issue.

ADJOURN There being no further business to bring before the Board the motion for adjournment came at 2:05 P.m.

Bruce J. Lybarger
Bruce Lybarger, Secretary

APPROVED:

Thomas Clinard
Thomas Clinard, Chairman

RESOLUTION DESIGNATING BOARD CLERK

The Highlands County Hospital District Board of Governors were duly assembled on the 21st day of September 1988 in a special, notice of which was published in the Sebring News. Board members Thomas P. "Buck" Clinard, Bruce Lybarger, Gary McGehee, and Hazel J. Steedley were present. Thomas P. Clinard, Chairman, presided.

Upon motion made by Gary McGehee, and seconded by Bruce Lybarger the following Resolution was adopted with all board members voting in the affirmative:

RESOLVED that Mary Eiland, an employee of the Highlands County Commission is hereby designated as the Clerk of the Highlands County Hospital District. Her duties shall include the following:

1. Act as custodian of the Highlands County Hospital District records.

2. Keep and maintain the Highlands County Hospital District Minutes.

3. Publish Notice of all regular and special board meetings.

4. Mail Notice of all regular and special board meetings to board members (including an Agenda).

5. Respond to all public records requests.

6. Provide such other assistance as the board members from time to time may request.

THIS RESOLUTION was duly adopted on the 21st day of September 1988.

HIGHLANDS COUNTY HOSPITAL DISTRICT, a political subdivision of the State of Florida

By: _____
Thomas P. Clinard, Chairman

Attest: _____
Bruce Lybarger, Secretary

(SEAL)